

IT POLICY LETTER

	NUMBER: ITPL 11-04
SUBJECT: CHANGING REFERENCES FROM PREDECESSOR ORGANIZATIONS TO THE CALIFORNIA TECHNOLOGY AGENCY Emphasis: Replacing Office references to the State Chief Information Officer and predecessor organizations in the State Administrative Manual and the Statewide Information Management Manual with the California Technology Agency	DATE ISSUED: MARCH 15, 2011 EXPIRES: Until Rescinded
REFERENCES: Chapter 404, Statutes of 2010 (Assembly Bill 2408) SAM Sections 4800 et seq. and 5300 et seq. SIMM et seq.	ISSUING AGENCY: CALIFORNIA TECHNOLOGY AGENCY

DISTRIBUTION Agency Secretaries
 Department Directors
 Agency Chief Information Officers
 Department Chief Information Officers

PURPOSE Effective January 1, 2011, Chapter 404, Statutes of 2010 renamed the Office of the State Chief Information Officer (OCIO) to the California Technology Agency (Technology Agency).
 The purpose of this Information Technology Policy Letter (ITPL) is to advise agencies¹ that references to the OCIO and predecessor organizations in the State Administrative Manual (SAM) and the Statewide Information Management Manual (SIMM) will be updated to reflect the name change to the Technology Agency.

PROCESS The Technology Agency has begun updating existing references to the OCIO, its predecessor organization, and other related references included in the SIMM. Given the effort involved, changes to the SIMM solely for the purpose of the name change will not be announced through individual ITPLs. Rather, the “Summary of What Changed in SIMM” will be updated on a flow basis as revisions are posted.
 Similar updates to the SAM will be released by the Department of General Services at the quarterly SAM update in March 2011. The “Summary of What Changed in SAM” will be updated when the SAM revisions are posted. The SAM and SIMM Change Summaries are available at [State IT Policy, Standards, Instructions, and Guidelines](#).
 Until otherwise directed, departments may continue to use existing templates and forms that have not yet been updated to reflect the name change to the Technology Agency, except for IT Security Forms and Certifications. Please note that all of the IT Security Forms and Certifications have been updated with the name of the Technology

¹ When capitalized, the term “Agency” refers to one of the state’s super Agencies such as the State and Consumer Services Agency or the Health and Human Services Agency. When used in lower case, the term “agency” refers to any office, department, board, bureau, commission or other organizational entity within state government. Within this ITPL, “agency” and “department” are used interchangeably.

Agency, and are found in SIMM Sections 65 and 70 available at http://www.cio.ca.gov/Government/IT_Policy/SIMM.html. Changes requiring the use of new or updated SIMM materials will be addressed in a future ITPL, as necessary.

CONTACT

Questions regarding this ITPL should be directed to ITPolicy@state.ca.gov.

SIGNATURE

/s/ _____

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